

**Morrow Soil & Water Conservation District**  
**Conservation Reserve Program (CRP) Technician**  
**Location: Heppner, Oregon**

**DUTIES AND RESPONSIBILITIES**

- Oversee all aspects pertaining to the Conservation Reserve Program (CRP) in Morrow County including land eligibility determinations and providing technical assistance to eligible farmers and ranchers to address soil, water, and related natural resource concerns on their lands in an environmentally beneficial manner. Completing status reviews on current contracts as well as impending expiring contracts. Generate Natural Resource Conservation Service (NRCS) conservation plans along with associated conservation job sheets. Review and complete Farm Service Agency (FSA) cost share certification forms on practices that are utilizing financial assistance.
- Manages projects to include: determining restoration or management goals, building effective partnerships, identifying management techniques, working with contractors, tracking project tasks/budgets/timelines, conducting monitoring, and preparing reports.
- Works with partners to identify, develop, and implement various projects in areas that foster the mutual conservation objectives of the Morrow SWCD, Oregon Dept. of Fish & Wildlife, NRCS and other resource professionals.

**WORKING CONDITIONS**

- This position requires the employee to be comfortable with both office and field work
- Frequent travel in and around Morrow County
- Working in an office setting completing paper and computer work
- Travel by vehicle and/or foot to complete field work through isolated, rugged terrain without supervision
- Occasional exposure to severe weather conditions

**REQUIREMENTS**

- Fingerprinting and background check
- Minimum High School diploma with Associates or higher degree preferred
- Valid driver's license and acceptable driving record

**DESIRED SKILLS**

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|---|---|
| <ul style="list-style-type: none"><li>• Self-motivated</li><li>• Common sense</li><li>• Hardworking</li><li>• Personable – works well with others</li><li>• Good communication skills</li><li>• Organizational, recordkeeping, and time management skills</li></ul> | <ul style="list-style-type: none"><li>• Computer literate – Microsoft Office, GIS experience a plus</li><li>• Able to work independently as well as in a group setting</li><li>• Ability to make decisions with very little oversight</li></ul> |
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**COMPENSATION**

- \$2,800.00 - \$3,100.00/month DOE, plus 7% annual retirement contribution, cost shared employee only health insurance, annual and sick leave
- This position is limited duration with guaranteed funding for 1 year (potential for extension).

**HOW TO APPLY**

Send resume including three references and cover letter to: [kevin.payne@or.nacdnet.net](mailto:kevin.payne@or.nacdnet.net)

*or mail to:* Morrow SWCD, PO Box 127 Heppner, OR 97836

**Application materials must be received by 5:00 PM on Friday August 28, 2020 to be considered**